

CITY OF REDMOND, WASHINGTON

ORDINANCE NO. 659

AN ORDINANCE, relating to public records and providing regulations for the preservation and protection of magnetic tape recordings of City Council meetings.

THE CITY COUNCIL OF THE CITY OF REDMOND DO ORDAIN AS FOLLOWS:

Section 1. Tape recordings to be preserved. The City Clerk is hereby designated as the official custodian of magnetic tape recordings which have been made of meetings of the City Council and shall keep and maintain such tapes in the City's vault or other secure place in the office of the City Clerk for a period of two years, after which the magnetic tapes may be re-used or otherwise erased or destroyed.

Section 2. Use of tape recordings -- public availability. The magnetic tape recordings of City Council meetings are for the primary use of the City Clerk for assistance in the preparation of the minutes of the meetings for the journal of proceedings required under RCW 35A.12.110 and are not intended to replace such journal as a public record of such meetings. The City Clerk shall make the magnetic tape recordings available for listening by City Council members, staff, members of the public and other interested persons, but shall take necessary and appropriate precautions for the protection of the recordings. For this purpose, the City Clerk ~~may~~ ^{shall} make ^a duplicate tape of the recordings and may adopt reasonable rules and regulations to provide an appropriate place, time and opportunity for listening to the tape recordings and to protect and safeguard the tape recordings from tampering, erasure or other misuse.

*D. J. [unclear]
8/8/74*

Section 3. Unlawful practices. It shall be unlawful for any person to remove any of the magnetic tape recordings of City Council meetings from the City Clerk's office or from the custody of the City Clerk, to tamper with, erase or intentionally misuse such tape recordings in any manner whereby the content has been altered, changed or destroyed, or to violate any of the rules and regulations established by the City Clerk pursuant to this ordinance.

Section 4. Penalties for Violations. Any person found guilty of violating any of the provisions of this ordinance shall be punished as provided in Section 1.01.110 of the Redmond Municipal Code.

Section 5. Effective date. This ordinance shall take effect and be in force five (5) days after the date of its publication in the manner provided by law.

PASSED by the Council of the City of Redmond, Washington, at a regular meeting thereof, and APPROVED by the Mayor this 6 day of August, 1974.

CITY OF REDMOND

[Signature]
SELWYN L. YOUNG
MAYOR

ATTEST:

[Signature]

DORIS A. SCHAIBLE
DEPUTY CITY CLERK

APPROVED AS TO FORM:

[Signature]
JOHN D. LAWSON
CITY ATTORNEY

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